

SWINDON PARISH COUNCIL

NOTICE OF MEETING

Councillors ARE HEREBY SUMMONED to attend the MEETING of SWINDON PARISH COUNCIL in SWINDON VILLAGE HALL on **Monday 20th July 2026 at 7:30pm.**

The public and press are invited to attend. The public may participate during the public session of the meeting.



Meg Humphries
Proper Officer of the Council
14th July 2026

AGENDA

- 1 To receive apologies
- 2 To receive Declarations of Interest
- 3 Adjournment for the Public Session
Members of the public are welcome to attend meetings of the Council. Questions may be put to the Council during the Public Session.
- 4 To receive reports from County and Borough Councillors
- 5 To approve and sign the minutes of the Full Council Meeting held on Monday 8th June 2026, and to approve and sign the minutes of the Extraordinary Council Meeting held on Monday 29th June 2026.
- 6 To consider matters arising
- 7 To receive updates on the Community Governance Review and agree a consultee response and actions
- 8 To note correspondence regarding the village mosaic, to consider a response and to agree any actions
- 9 To receive an update regarding kerbs in the parish following works from Highways
- 10 To consider quotations and select a contractor for essential tree works
- 11 To review and approve the council's annual insurance policy renewal terms
- 12 To consider the appointment of PATA Payroll Services for council payroll and pension processing
- 13 To select a new email and website provider and agree the details of the digital transition
- 14 To select a new accounting software package and provider
- 15 To select a dedicated mobile phone for the Clerk and a dedicated business SIM contract
- 16 To consider and approve accounts payable (see appendix 1)
- 17 To note and ratify the bank mandate and updated user access to banking
- 18 To consider planning and licensing matters
- 19 To receive reports

APPENDIX 1 – ACCOUNTS PAYABLE

<u>Description</u>	<u>Amount</u>
Web hosting monthly subscription (ref 2027-018)	£6.29
Bouncy castle hire for summer fair (ref 2627-019)	£419.50
Sports activities for summer fair (ref 2627-020)	£300
DJ for summer fair (ref 2627-021)	£150
Clerk salary and expenses (Shaun) (ref 2627-022)	£533.64
HMRC PAYE and NI (Shaun) (ref 2627-023)	£170.91
Graffiti cleaning – railway bridge off Brockhampton Lane (ref 2627-024)	£2,268.00
Leaflet printing to raise awareness of planning application (ref 2627-025)	£58.00
Reimbursement to G Bull – allotment shed materials, as per receipts x 2 (ref 2627-026)	£27.65

APPENDIX 2 – RECEIPTS

<u>Description</u>	<u>Amount</u>