

SWINDON PARISH COUNCIL
MINUTES OF THE ANNUAL MEETING HELD ON 14TH APRIL 2025 AT 7:30PM
IN SWINDON VILLAGE HALL

Parish Councillors Present:

Alison Berry (Vice Chair)
Lynne Allen
Sharon Collicutt

James Cornish
Ruth Hudson

Also Present:

Shaun Cullimore (Clerk), one member of the public.

25/50 APOLOGIES

Lisa Whitaker, Borough Councillors Flo Clucas and Frank Allen.

25/51 DECLARATIONS OF INTEREST

None.

25/52 MINUTES OF LAST MEETING

The Council **RESOLVED** to accept the minutes of the meeting of 10th March 2025 as a true record.

25/53 ADJOURNMENT FOR THE PUBLIC SESSION

Nothing raised.

25/54 MATTERS ARISING

ACTION 25/36/1 – Cllr. Berry to draft a response to the TRO and send to the Clerk for submission prior to the 3rd April deadline. The Clerk had submitted the response prepared by Cllr. Berry. Action complete.

ACTION 25/36/2 – Cllr. Cornish to discuss the possibility of pedestrian access from Seasons to the school with Cllr. Fisher and Seasons. Action continues.

ACTION 24/61/1 – Clerk to commission a tree inspection in the summer. The Clerk had written to the arborist who had written the last report. He had not yet received a reply. It was agreed that Cllr. Collicutt obtain a contact via the tree surgeon with whom she had been in touch. Action continues.

ACTION 24/185/1 – Cllr. Collicutt to obtain three quotes to deal with the remaining willow branches overhanging Manor Court. Cllr. Collicutt and the Clerk had met with a tree surgeon on 7th March. The quote was accepted. The Clerk had written to the CBC Tree Officer to confirm that the works could proceed. Action continues.

ACTION 25/27/2 – Clerk to raise sewer problems with Simon Hodges (CBC) and Cllr. Fisher. Action continues.

ACTION 25/29/1 – Cllr. Cornish to discuss devolution with Paul Jones (CBC) and produce a summary of the possible consequences. Action continues.

ACTION 25/31/1 – Cllr. Berry to approach Galliford Try to see if they could supply wood chips resulting from any tree felling they do. Action should have been assigned to Cllr. Whitaker. Action continues.

ACTION 25/43/1 – Clerk to submit a comment on 25/00245/FUL seeking assurance that pedestrian access from River Leas to Hayden Road would be maintained. The submission had been made. Action complete.

ACTION 25/45/1 – Clerk to prepare a Build Back Better grant application for the Village Hall car park gates. Action complete.

ACTION 25/47/1 – Clerk to ask Joan to do away with the boxes on the floor of the bus shelter. The Clerk had discussed the matter with Joan and Cllr. Berry had assisted in the removal of the boxes. Action complete.

ACTION 25/49/1 – Clerk to ask CBC why the refuse collection in Yeend Close had changed. The Clerk had received the response that officially residents had always been required to take their bins to Tewkesbury Road and Ubico had reverted to that practice. Action complete.

25/55 ACCOUNTS PAYABLE

Members **RESOLVED** to make the payments identified in Appendix 1.

25/56 ACCOUNT FOR 2024-2025

Members **RESOLVED** to accept the accounts for the year.

25/57 PLANNING AND LICENSING

The following planning applications were considered:

- 16/02000/OUT – Elms Park. The Council had previously submitted comments. Cllrs. Allen, Collicutt and Hudson had attended a meeting with the planning officer hosted by Uckington Parish Council. It was noted that the Swindon Farm development comprises 265 units. No more than 400 units can be built on Elms Park prior to access being provided off Tewkesbury Road. It was understood that work on M5 Junction 10 might commence in 2026 and take two years. Also the roundabout near McDonald's would be turned into a junction with traffic lights.

NEW ACTION 25/57/1 – Cllr. Cornish to draft a request that GCC Highways attend a Parish Council meeting, Clerk to submit.

NEW ACTION 25/57/2 – Cllr. Cornish to ask Paul Instone about the location of the Integrated Transport Hub.

NEW ACTION 25/57/3 – The Clerk to ask the Uckington Parish Council if there are notes of the Elms Park meeting available.

- 25/00475/FUL – Splitting of the former Evans Cycles premises into three units. No objection.

There were no licensing applications to be considered.

25/58 BANK RECONCILIATION FOR 2024-2025

Members **RESOLVED** to accept the bank reconciliation for 31st March 2025.

25/59 OLD MILL WAY

The memorial cherry trees appear to be doing well and are being watered regularly.

The cutting of the remaining willows now appears to be in hand (see action 24/185/1).

25/60 VILLAGE HALL CAR PARK

The contractor installing the new gates will remove the old ones.

25/61 BUS SHELTER BOOK CASE AND SEAT

No progress. Mr. Beasant will be unable to start work in the foreseeable future.

25/62 UNITARY AUTHORITY

Cllrs. Berry and Blanklie had attended a meeting arranged by the Borough Council.

The Parish will expand courtesy of the Elms Park development. The Parish Council may also take on additional responsibilities through the devolution process. The Clerk was asked to consider how he sees his role and how best we should organise ourselves.

25/63 ANNUAL PARISH MEETING

A date of 30th May was proposed.

NEW ACTION 25/63/1 – The Clerk to book the Village Hall.

25/64 REPORTS

The next litter pick will take place on 27th April (the last Sunday of the month).

Borough Councillor Allen had requested that the Parish Council consider providing support to the play group based at the Mary Godwin Pavilion.

NEW ACTION 25/64/1 – Cllr. Cornish to discuss the play group's requirements with Borough Councillor Allen.

NEW ACTION 25/64/2 – Cllrs. Cornish and Blanklie to discuss the Village Hall constitution and operation in a bid to assist the current officers.

The meeting closed at 9:37pm.

Signed:	Date:
---------	-------

APPENDIX 1 – APPROVED PAYMENTS

Description	Amount
Clerk salary and expenses (ref 2425-080, 2425-081, 2425-088, 2425-089, 2425-093)	£633.61
Perpetua printing April Village News (ref 2526-002)	£271.90
P L Gauntlett Accounts Ltd providing payroll service (ref 2425-092)	£45.00
GAPTC training course (ref 2526-003)	£45.00
GAPTC annual subscription (ref 2526-004)	£558.85
Karren Parsons reimbursement of Village News photo competition prize fund (ref 2425-091)	£100.00
Sharon Collicutt expenses from tree planting ceremony (ref 2526-008)	£36.95

The Clerk had set up the payments to be made by bank transfer. Cllrs. Allen and Berry to approve.

APPENDIX 2 – RECEIPTS

Description	Amount
National Grid wayleave	£20.23
Advertising in Village News	£63.00