

SWINDON PARISH COUNCIL  
MINUTES OF THE ANNUAL MEETING HELD ON 12<sup>TH</sup> MAY 2025 AT 7:30PM  
IN SWINDON VILLAGE HALL

Parish Councillors Present:

Alison Berry (Vice Chair)

Lynne Allen

Natalie Blankie

Sharon Collicutt

Ruth Hudson

Also Present:

Shaun Cullimore (Clerk), one member of the public, Borough Councillor Frank Allen (where indicated), County Councillor Ian Cameron (where indicated).

**25/65 APOLOGIES**

James Cornish, Tom Harcourt, Lisa Whitaker, Borough Councillor Flo Clucas.

**25/66 ELECTION OF CHAIR**

Cllr. Alison Berry was unanimously elected Chair of the Council for 25-26.

**25/67 DECLARATIONS OF INTEREST**

None.

**25/68 ADJOURNMENT FOR THE PUBLIC SESSION**

Nothing raised.

**25/69 MINUTES OF LAST MEETING**

The Council **RESOLVED** to accept the minutes of the meeting of 14<sup>th</sup> April 2025 as a true record.

**25/70 MATTERS ARISING**

ACTION 25/36/2 – Cllr. Cornish to discuss the possibility of pedestrian access from Seasons to the school with Cllr. Fisher and Seasons. Action continues.

ACTION 24/61/1 – Clerk to commission a tree inspection in the summer. Action continues.

ACTION 24/185/1 – Cllr. Collicutt to obtain three quotes to deal with the remaining willow branches overhanging Manor Court. The works had been completed today. Action complete.

ACTION 25/27/2 – Clerk to raise sewer problems with Simon Hodges (CBC) and Cllr. Fisher. Action continues.

ACTION 25/29/1 – Cllr. Cornish to discuss devolution with Paul Jones (CBC) and produce a summary of the possible consequences. Action continues.

ACTION 25/31/1 – Cllr. Berry to approach Galliford Try to see if they could supply wood chips resulting from any tree felling they do. Action should have been assigned to Cllr. Whitaker. Action discontinued.

ACTION 25/57/1 – Cllr. Cornish to draft a request that GCC Highways attend a Parish Council meeting, Clerk to submit. Action continues.

ACTION 25/57/2 – Cllr. Cornish to ask Paul Instone about the location of the Integrated Transport Hub. Action continues.

ACTION 25/57/3 – The Clerk to ask the Uckington Parish Council if there are notes of the Elms Park meeting available. Action transferred to Cllr. Allen. Action continues.

ACTION 25/63/1 – The Clerk to book the Village Hall for the Annual Parish Meeting. 30<sup>th</sup> May confirmed. Action complete.

ACTION 25/64/1 – Cllr. Cornish to discuss the play group's requirements with Borough Councillor Allen. Action continues.

ACTION 25/64/2 – Cllrs. Cornish and Blanklie to discuss the Village Hall constitution and operation in a bid to assist the current officers. Action continues.

**25/71 INTRODUCTION OF NEW COUNTY COUNCILLOR**

Newly elected County Cllr. Ian Cameron had joined the meeting. Introductions were made and the Parish Council's concerns and priorities were outlined. It was agreed that an informal meeting between Cllr. Cameron and some members would be useful.

Cllr. Cameron left the meeting.

**25/72 BOROUGH COUNCILLOR REPORT**

Borough Cllr. Frank Allen joined the meeting having attended a Borough Council meeting and the Mayor making.

Borough Cllr. Allen made the meeting aware that a Community Governance Review was being undertaken. Consideration will be given to creating new parished areas and to changing parish boundaries.

Borough Cllr. Allen was keen to support the playgroup based at the Mary Godwin pavilion. The Parish Council asked that a playgroup representative come to a meeting to explain their requirements.

Cllr. Frank Allen left the meeting.

**25/73 ELECTION OF VICE CHAIR**

Cllr. Natalie Blanklie was unanimously elected Vice Chair of the Council.

**25/74 ACCOUNTS PAYABLE**

Members **RESOLVED** to make the payments identified in Appendix 1.

**25/75 ALLOCATION OF MONEY TO SAVINGS ACCOUNT**

Having received another tranche of CIL money the Council **RESOLVED** to put £25,000 into a 12 months fixed interest account.

**NEW ACTION 25/75/1** – Clerk to open a fixed term savings account.

**25/76 PLANNING AND LICENSING**

There were no planning or licensing applications to be considered.

**25/77 VILLAGE HALL CAR PARK**

The new gates have been installed and the old ones have been removed.

Now that we own the car park it was agreed that we should review whether our insurance cover is adequate.

**NEW ACTION 25/77/1** – Clerk to examine existing insurance cover to see if it is adequate.

Possible further support to the Village Hall was discussed. In the course of the discussion the Clerk pointed out that in order to give grants we should have a grant policy to ensure even handedness.

**NEW ACTION 25/77/2** – Cllr. Hudson to see if template grant awarding policies are available.

**25/78 BUS SHELTER BOOK CASE AND SEAT**

No progress. Cllr. Allen would ask Mr. Beasant if he would be able to fit a bench, assuming the shelving remains as is.

**25/79 UNITARY AUTHORITY**

Nothing further to report.

**25/80 ANNUAL PARISH MEETING**

The meeting will take place at 7:30pm in Swindon Village Community Hall on 30<sup>th</sup> May 2025. Cllr. Berry will advertise the meeting on Facebook, the Clerk will put up notices and advertise it on the website and Cllr. Allen will order pizzas. Cllr. Collicutt agreed to provide teas and coffes.

**25/81 PATH FROM SEASONS TO THE SCHOOL**

Deferred.

**25/82 VILLAGE HALL GOVERNANCE**

Deferred.

**25/83 INFORMATION FOR NEW RESIDENTS**

**NEW ACTION 25/83/1** – Cllr. Berry to see if Persimmon would put a Parish Council noticeboard on the Swindon Farm development.

**NEW ACTION 25/83/2** – Cllr. Berry to ask Persimmon to advise us as residents move in to Swindon Farm.

**25/84 PROVIDING LITTER PICK EQUIPMENT TO LOCAL RESIDENTS**

Deferred.

**25/85 MEMBERSHIP OF THE CAMPAIGN FOR THE PROTECTION OF RURAL ENGLAND (CPRE)**

It was **RESOLVED** that we would pay £40 to continue in membership of CPRE.

**25/86 REPORTS**

Cllrs. Allen and Berry had attended a meeting with Montel Civil Engineering, the contractor appointed to undertake works on the cycleway from the racecourse roundabout to the Bishops Cleeve roundabout.

Unconfirmed Minutes of Swindon Parish Council 12<sup>th</sup> May 2025

The Evesham Road will be closed in both directions from 2nd June to 8th September 2025, and northbound only from 8th September to 31st October 2025. A significant amount of traffic will be diverted through Swindon Village. Our councillors asked the contractor to take certain actions to mitigate the impact.

The meeting closed at 9:35pm.

Signed:	Date:
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**APPENDIX 1 – APPROVED PAYMENTS**

<b>Description</b>	<b>Amount</b>
Clerk salary and expenses (ref 2526-001, 2526-007, 2526-009, 2526-012)	£591.52
Clive Lewis Fabrications Village Hall gates (ref 2526-011)	£5,070.00
Perpetua printing May Village News (ref 2526-010)	£260.00
ICO data protection registration (ref 2526-013)	£52.00
L M Treecare pruning of willows (ref 2526-014)	£540.00
CPRE membership (ref 2526-005)	£40.00

*The Clerk would set up the payments to be made by bank transfer. Cllrs. Allen and Berry to approve.*

**APPENDIX 2 – RECEIPTS**

<b>Description</b>	<b>Amount</b>
Interest	£3.56