

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 2026" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered as negative figures.

Name of smaller authority:

County area (local councils and parish meetings only):

### Financial year ending 31 March 2026

Prepared by (Name and Role):

Date: Prepared on 06/04/2026 showing position at 31/03/2026

Approved at meeting held on:

Signed by Chair of meeting:

|   | £           | £                  |
|---|-------------|--------------------|
| <b>Balance per bank statements as at 31/3/2026:</b>                                     |             |                    |
| Current account   | £5,173.63   |                    |
| Instant access savings  | £16,014.17  |                    |
| Fixed term maturing 14/05/2026  | £25,000.00  |                    |
| Fixed term maturing 14/08/2026  | £20,278.69  |                    |
| Fixed term maturing 10/12/2026  | £50,000.00  |                    |
|   | <hr/>       |                    |
|   | £116,466.49 |                    |
| Petty cash float (if applicable)  |             | £0.00              |
| Less: any un-presented cheques as at 31/3/2026 <b>(enter these as negative numbers)</b> |             |                    |
| None  | <hr/>       |                    |
|   | £0.00       | £0.00              |
| Add: any un-banked cash as at 31/3/2026   |             |                    |
| None  | <hr/>       |                    |
|   | £0.00       | £0.00              |
| <b>Net balances as at 31/3/2026 (Box 8)</b>   |             | <hr/>              |
|   |             | <b>£116,466.49</b> |

